

DRAFT

**Gallagher Township Board of Supervisors
Regularly Scheduled Public Meeting Minutes
April 2, 2025 at 7:00pm**

Attendance: Earl Straley, Loretta Coltrane, Jody Ritter, Gregory Watkins Jr., Christopher Miller, Katelyn Miller, Warren Gottshall, Jacque Gottshall, Barry Glassick, Rose Glassick, Eric Williamson, Rusty Weaver, Gino Caprio, Amy Greiner, Kenny Porter

Call to Order at 7:00pm by Chairman Will Mann

Pledge of Allegiance and moment of silence.

Meeting Recording by: The Record

Executive Session: N/A

CONSENT AGENDA The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included below and distributed to the Board and public for review. The items are available to view by the public at the sign-in table. At the request of a Board Member any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are “pulled,” the Board should consider a motion for “approval of the Consent Agenda items as shown on the agenda. **Meeting Minutes:** March 2025 Regular Meeting, **Treasurer Report** for the month of March 2025-which includes all Liabilities, Payroll, all Invoices Paid, and Deposits made for all Township’s Accounts; and the March 2025 **Correspondences.**

Motion to approve presented by Supervisor McCoy, seconded by Supervisor Hoy, MCU.

Road Master Report:

- Snow removal complete, ditch cleaning to begin
- Supervisor Hoy will meet with Tom Deitrich
- Survey intersection of Queens Run & Hollow Road
- Road Tour by Board of Supervisors completed – Chairman Mann reported:
 - Carrier Road has a few pot holes in both the dirt and paved area
 - Cracks in tar & chipped area to be graded & repairs addressed by STL
 - All pipes & ditches need to be cleared and blown out
 - Old Pike Road needs stone and ditches need grading
 - Church Road – blow ditches and repairs to Charles’ driveway which can be done during Hollow Road work because the shoulders will need grading to keep the water off.
 - Hollow Road – cold patch holes, add & correct delineator colors to match.
 - The intersection of Hollow Road & Queen’s Run will be brought in on one side and graded (10-12 feet), the right side will be brought closer due to area breaking up because no base was used when it was last repaired.
 - Queens Run has 3-4 pipes missing delineators, ditches blown and some dirt and grading
 - Pine Creek will do grading on shoulder of Church & Hollow Roads and Queen’s Run and level coat Hollow Rd with scratch material
 - Cold patch – pricing from Pine Creek is \$140/ton. A motion was made by Supervisor Hoy to purchase, seconded by Chairman Mann, MCU.
 - Notification from Trish Maxwell – PSATS Flagger Training is \$55/pp for class, all three Supervisors will attend April 22, 9am-12pm at Comms Center.

SEO Report: N/A

Zoning & Land Use Permits Report: N/A

School House Committee:

- An estimate of \$800 to make repairs to the school house floor by ESM Contracting.
- School needs to be cleaned before May 18th event, Chairman Mann & Supervisor Hoy will handle

175th Anniversary Festival:

- The fire company will provide hot dogs & hamburgers, we are looking for a place to provide ice cream.
- Shelly will meet with Bald Bird Brewery regarding logo cans and Gunzy's on what food they can offer and the cost.
- Will the Mountaintop & Lost Acres participate and provide any refreshment for the event?
- John will talk with Jason at Waterville and Jody will follow-up on other participants
- Jimmy Lovett will speak about the Irish Settlement in Gallagher Township
- Earl will offer stories of growing up and living in Gallagher Township
- Warren Gottshall will speak on the school and attending as a child
- Mary Hunter is researching the names from the chalkboard and offer stories on what she finds
- The Lycoming County Museum is looking into ways to preserve the names on the chalkboard

Public Comment:

- Residents asked for information on the Ethics Board Meeting. There has been no decision, could take a few weeks to two months before a decision is reached.
- Resident Loretta Coltrane was requesting information on where the Ethics complaint originated and if it was specifically filed against Supervisor McCoy. Also, can the transcript of the hearing be obtained which has already been requested by Supervisor Hoy once it becomes available.
- Michelle Whitney, Clinton County Watch Dogs attended and recorded the Ethics Hearing. Chairman Mann stated that residents could contact her directly to request copies or further information as nothing had been posted to the Watch Dog's website about the hearing.
- Residents questioned the amount of money saved in yearly payroll expenses equaling approximately \$70k shown on the Profit & Loss Comparison Report from 2020-2024. Chairman Mann addressed the questions and stated that a major portion was saved by eliminating office hours two days a week and 2-3 Full-time employees that are not necessary as Chairman Mann as Foreman & Supervisor Hoy as Road Master are easily able to handle the work that is necessary in the Township.
- A discussion on the installation of snow birds and spouting was questioned by some residents and that the \$6700 cost was expensive and was not necessary. However, damage is happening to the sides of the building with rot because of the rain/moisture and weed growth during the summer. The grass/weed maintenance was handled in the past by Township employees. Other residents stated that the expense of \$6700 for snow birds and spouting versus wages of \$70k was a win-win situation and would maintain the building and improve safety to residents entering going forward as well as the generator which is susceptible to damage from snow sliding off the roof.
- Township EMT Service – Chairman Mann & Supervisor Hoy met with John at Fire Company and discussed changing the Ambulance Service Contract. Supervisor McCoy stated that he thought there was a contract signed in 2019 or 2020 with current Ambulance Service and that would need to be reviewed if any changes were made. The two services are Mid-Lock Haven Ambulance and Nation 22. Shelly will research contracts and report.

Old Business:

Reflective Signage & Address Requirements:

Supervisor Hoy will speak with the Solicitor regarding the requirements.

Supervisor Pay Ordinance #2025-001:

Motion by Supervisor McCoy to approve Ordinance 2025-001 increasing supervisor's monthly pay to \$262.08 effective at the beginning of any new elective term, seconded by Supervisor Hoy, MCU.

Township Website:

New dot.org website is complete and looks great. The website is GallagherTownshipPA.org

- Do not renew the dot.gov domain when it expires, we switched to dot.org because it does not limit the information that can be posted on the site
- Two years of minutes will be available on the website

Snow Birds and Spouting for buildings:

- ESM Contracting will install the Snow Guards for \$2200, Gutters \$4500 = \$6700 which will improve the safety of people from snow sliding off the roof and eliminate rot issues and protect the generator.
- A motion to approve the bid made by Supervisor Hoy, seconded by Chairman Mann, MCU.

New Business:

Financial Health of the Township:

- The Township has \$664,699.96 in combined bank accounts.
- A review and discussion of the budget and profit & loss statements from 2020 through 2024 was provided showing the amount of savings generated by eliminating full-time employees and office hours and has allowed the Township to put that savings towards road maintenance & Township improvement projects.

Order Fuel

A motion was presented by Supervisor Hoy to purchase fuel, seconded by Supervisor McCoy, MCU.

Vegetation Removal Carrier Road/Queens Run Road:

- All roads cleared back the Right-of-Way,
- Chairman Mann & Supervisor Hoy have marked all the trees, a notification of work letter to the Township residents will be mailed in May after Supervisor Hoy gets an updated address list from the county.
- A motion was presented by Supervisor Hoy to proceed with the vegetation removal work to be done beginning in June, seconded by Chairman Mann, MCU.

SEO Appointment – Eric Williamson 272-766-8891, email EJWilliamson980@yahoo.com

- A motion was presented to approve Eric Williamson and the Township's SEO Officer, seconded by Chairman Mann, MCU.
- Fee schedule will be updated and adopted
- A motion was made by Supervisor Hoy to approve Jami Nolan as Alternate SEO, Keelen Krape as the 2nd Alternate SEO, seconded by Chairman Mann, MCU

Schoolhouse Floor Repairs:

A motion was presented by Supervisor Hoy to have ESM Construction repair the floor at a cost of \$800, seconded by Chairman Mann, MCU.

CCATO Convention June 5th 9am – 2pm

- The Board of Supervisors and Jody Ritter will be attending the CCATO Convention. Shelly to send in paperwork and payment.

- A motion was presented by Supervisor McCoy to donate \$100 from Gallagher Township to CCATO, seconded by Chairman Mann, MCU

Tire Collection May 7th & 9th

- A motion by Supervisor Hoy was made to collect tires at the Township building on Wednesday, May 7th from 5-7pm and Friday, May 9th from 7am-11am and transport to the landfill, seconded by Supervisor McCoy, MCU
- Shelly will put out a flyer, the event is posted on the Township website.

Logo for 175th Anniversary Celebration:

The Board approved the logo presented, Shelly to call John and inform him.

Adjourn: A motion to adjourn was made at 8:16pm by Supervisor Hoy, seconded by Supervisor McCoy, MCU.

A Work Session will be held on the third Wednesday of every month at 6:30 as needed.

The next regularly scheduled meeting will be held on Wednesday, May 7, 2025 at 7:00 PM.

Respectfully Submitted:

Shelly Davis
Secretary/Treasure

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Secretary/Treasurer

William Mann
Chairman, Board of Supervisors