

**Gallagher Township Board of Supervisors  
Regularly Scheduled Public Meeting Agenda  
May 7, 2025 at 7:00pm**

Call to Order by Chairman Mann at 7pm.

Residents in Attendance: Timothy Lester, Jody Ritter, Warren Gottshall, Jacque Gottshall, Rose Glassick, Barry Glassick, Russel Weaver, Kenny Porter, Loretta Coltrane.

Pledge of Allegiance and moment of silence.

Meeting Recording by: N/A

Executive Session: N/A

CONSENT AGENDA The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included below and distributed to the Board and public for review. The items are available to view by the public at the sign-in table. At the request of a Board Member any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are “pulled,” the Board should consider a motion for “approval of the Consent Agenda items as shown on the agenda. **Meeting Minutes:** April 2025 Regular Meeting, **Treasurer Report** for the month of April 2025-which includes all Liabilities, Payroll, all Invoices Paid, and Deposits made for all Township’s Accounts; and the April 2025 **Correspondences.**

A motion to correct the April meeting minutes to reflect Warren Gottshall’s opposition to the installation of snow birds to the municipal building roof and correction to the name of the ambulance service was made by Supervisor Hoy, seconded by Supervisor McCoy, MCU.

A motion to approve the Consent Agenda with stated corrections was made by Supervisor McCoy, seconded by Chairman Mann, MCU.

Road Master Report:

- Ditches have been blown out on Old Pike & Carrier Roads, raking & remarking needed.
- A tree on Hollow Road came down during storm. Dead trees are marked and will be removed during tree trimming project which should eliminate future issues with downed trees.
- A new roller was installed on the tractor
- John Reese, Pine Creek Township will begin the regrading and paving of the intersection and Benson gave us a bid on the work to be done to narrow the intersection,
- Ready to begin mowing as soon as the weather cooperates
- The light was replaced at the far end of the Municipal Shed and lights up the entire area
- All supervisors attended a flagger training class
- Discussed driveway permitting and whether the county is still issuing permits. Chairman Mann stated that if a log landing road exists prior to the installation of a driveway, it is his understanding that it is considered pre-approved by the County. What does a Temporary Access Covenant to enter the highway cover and should it be reviewed further?
- There are a lot of chips we still need to get rid of, Supervisor McCoy stated that Russel was interested in using them and will haul them himself otherwise we can use them to regrade the back of the Township property.

SEO Report: Shelly to follow-up with Eric on receiving an update prior to the monthly Board of Supervisor's meetings.

- One sewer permit issued for Charles Construction for property on Church Road March 17, 2025.

Zoning & Land Use Permits Report: N/A

School House Committee:

- Chairman Mann stated that the school house floor has been repaired and that it is cleaned inside and loose material has been removed from the wall.
- When removing the wallpaper Chairman Mann discovered a floral boarder around the ceiling that he tried to preserve.
- Eric S. Miller Contracting provided an estimate to restore the inside of the school house in the amount of \$97,800 in order to open the building to public use. The walls will need to be insulated to meet building code which causes the loss of approximately a foot of interior space.
- The Township would be responsible for replacement of any wall paper or other historic finishes/paint colors.
- ESM Contracting bid does not include electricity which is estimated to cost \$15k, HVAC \$20k, Bathrooms/Holding Tank \$25k which would cover a 7x7 building with handicapped walkway, \$7k for interior wall finishes and \$10k for security upgrades to the building including an electric lock system.
- The Township is looking into grant programs available to provide approximately \$175k - \$200k to complete the school house restoration project.
- Supervisor Hoy made a suggestion for the Township to get reclaimed fill material from the state and expand the yard behind the school house back to the tree line in order to create a grassy area for a future pavilion and play area if our intention is to use the facility as an event rental space.
- Loretta has materials and handouts for May 18<sup>th</sup> event including information on the five one-room schools that once existed in Gallagher Township and a survey for residents on the future use of the school house facility once it is restored. She will provide information to be added to the Township website. The program schedule was presented for review.
- Loretta stated that Mr. Williams has the original Woolrich Deed that shows where the school house was located. Warren Gottshall stated that the school was owned by the Township and that the land was donated by the Schwartz family and was deemed to remain in the Township's authority when the Keystone Central Jointure was formed.
- Supervisor McCoy stated that we may run into issues with Labor & Industry requiring the submission of plans and prevailing wage requirements.

175<sup>th</sup> Anniversary Festival:

- The May 18<sup>th</sup> event will begin at 11am and end at 5pm. Set-up will be completed on May 17<sup>th</sup>.
- Shelly to contact Katelyn Miller from the Record about video recording the "storytime" discussion presented by the elders of the township in order to preserve the history of Gallagher Township.
- Chairman Mann & Supervisor Hoy had a conversation with Charlie Springer about telling his stories at the May 18<sup>th</sup> event and he seemed interested.
- John McCullough may be interested in participating.
- We are hoping to have a Heritage table and display artifacts from the Township.
- We will need to get tables and chairs from the fire company prior to the event May 18<sup>th</sup>.

- Loretta has some ideas for historical children’s games that were played when she attended the school that we can set-up to entertain any children that are present.
- Loretta was inquiring if the minister from the Baptist Church would be available to do the invocation.
- It was decided that the new Gallagher Township logo will be revealed at the October finale celebration so we have time to get a display for the Municipal building and flags made prior to the event.
- Food for the event will be provided by the Fire Company who will offer hamburgers and hot dogs. Shelly volunteered to provide food and will put together a proposal for review by the Supervisors and Loretta. Costs will be covered by the Township and proceed will go to the 175<sup>th</sup>/Schoolhouse fund.

**Public Comment:**

- Loretta inquired on the status of the Ethics Commission hearing. Chairman Mann stated that there is no ruling so far and that people can go on line to [PA.gov/agencies/ethics.html](http://PA.gov/agencies/ethics.html) which publishes their finding quarterly. At the bottom of the PA Ethics web page there is a News Items section - all rulings are found there, look for “Final Adjudication – McCoy”. The transcript of this conversation is attached.
- Loretta inquired what was the reason for the Ethics Investigation into Supervisor McCoy. Chairman Mann responded that the Investigation originated early in 2023 because Supervisor McCoy was being paid for a position that he was not elected into. All employees must be appointed with an approved job description and salary set by the Auditors which was not done during the January Reorganizational meeting. The issue was voted on in April 2023.
- Chairman Mann was working as a newly hired skilled labor employee of the Township at the same time which had not been approved.
- Supervisor McCoy addressed the issue with the residents stating that he had more information to be submitted for review by the committee by July 1, 2025 and that he had requested any tapes be held until after the final ruling. Supervisor McCoy’s statement is attached:
- **Old Business:**
- Reflective Signage & Address Requirements: Supervisor Hoy to follow-up with Solicitor
- Vegetation Removal Carrier Road/Queens Run Road: All trees have been marked, a letter from the Township to the property owners along said roads will be mailed out May 9<sup>th</sup>. A motion to approve Resolution 2025-02 informing the land owners of scheduled work on Carrier & Queen’s Run Roads by mail was made by Supervisor Hoy, seconded by Supervisor McCoy. MCU. Resolution signed May 7, 2025.
- Schoolhouse Floor Repairs: Completed
- Tire Collection May 7<sup>th</sup> approximately 22 tires collected & May 9<sup>th</sup> we will be collecting from 7am – 11am.

**New Business:**

- Direct Deposit Quickbooks – There is no cost to the Township. A motion to proceed with any employees that would like to set-up direct deposit was made by Supervisor Hoy, seconded by Supervisor McCoy, MCU.
- Computer for Office – A proposal of \$2458.89 was given by GetItNetWorked, which includes a new Lenovo laptop, docking station, shipping and installation. A motion to approve as made by Supervisor McCoy, seconded by Chairman Mann, MCU.

- Tractor Service – Chairman Mann made the suggestion that the township maintain the tractors rather than paying/transporting the equipment to a garage. The filter kit (\$260) & oil can be ordered through Amazon and changed out at the Township at a significant savings. A motion to approve was presented by Chairman Mann, seconded by Supervisor Hoy, MCU.
- Shoulder Grading & Hollow Road ditches– The Township plans to shrink the intersection of Hollow Road & Queen’s Run Road by approximately 15 feet due to the crumbling edges, move the delineators and level/coat the road. The ditch along Buffy & Steve’s horse fence will be repaired and a drainage ditch created and a pipe installed to stop the road flooding. A motion to approve Benson \$3000 and John Reese, Pine Creek Township to do the work on the intersection of Church Road & Queen’s Run Road and spot fill the potholes on Hollow Road for \$5200/day for 2 days totaling \$10,400. Motion seconded by Chairman Mann, MCU.

**Adjourn:** A motion to adjourn was made at 8:35pm by Supervisor Hoy, seconded by Supervisor McCoy, MCU.

A Work Session will be held on the third Wednesday of every month at 6:30 as needed.

The next regularly scheduled meeting will be held on Wednesday, June 4, 2025 at 7:00 PM.

Respectfully Submitted,

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Shelly Davis  
Secretary/Treasurer

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William Mann  
Chairman, Board of Supervisors