

**Gallagher Township Board of Supervisors
Regularly Scheduled Public Meeting Minutes
September 10, 2025 at 7:00pm**

Call to Order by Chairman Mann at 7:00pm

Pledge of Allegiance and moment of silence

Meeting Recording by: N/A

Executive Session: N/A

Attendance: Earl Straley, Timothy Lester, Mary Hunter, Warren Gottshall, Jacque Gottshall, Aaron Stephens Jessica Jones

CONSENT AGENDA The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included below and distributed to the Board and public for review. The items are available to view by the public at the sign-in table. At the request of a Board Member any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are “pulled,” the Board should consider a motion for “approval of the Consent Agenda items as shown on the agenda. **Meeting Minutes:** August 2025 Regular Meeting, **Treasurer Report** for the month of August 2025 - which includes all Liabilities, Payroll, all Invoices Paid, and Deposits made for all Township’s Accounts; and the August 2025. – A motion to approve the Consent Agenda was presented by Supervisor Hoy, seconded by Supervisor McCoy, MCU.

Correspondences: N/A

Road Master Report presented by Supervisor Hoy:

- The mower has been repaired and Queen’s Run Road has been mowed.
- Thunder Ridge is working on Queen’s Run Road currently. We are stockpiling wood chips from the trees that have been removed.
- Log trucks have become an issue speeding on Springer’s Corner, Lower Pine Bottom, Old Coudersport Pike & Bull Run. We have advised residents to contact DCNR. Springer’s Corner is not bonded for the logging trucks. We will try to find out who the logging company is and discuss with them, also looking into portable rumble strips to make them slow down. This is an issue that DCNR needs to address.
- The roads have been checked and we are working on storm maintenance issues. SEO Report: 7 permits issued, report attached.

Zoning & Land Use Permits Report presented by Chairman Mann:

- 3 building permits issued, #5086 for a 42x48 pole barn at the fire company, #5088 for a 40x40 pole barn & #5092 for demo & construction.

School House Committee presented by Warren Gottshall:

- Warren contacted a new contractor Matt McCullough for an estimate. The focus for the renovations will be on the South wall, removing the wallpaper & salvaging the plaster. He will charge \$35/hour not to exceed \$1000. Motion to approve the hiring of Matt McCullough was presented by Supervisor McCoy, seconded by Supervisor Hoy, MCU.

175th Anniversary Festival presented by Mary Hunter:

- Loretta needs information for a news release.
- Exhibit on “Out Caldwell Way” news articles.
- Warren Gottshall will speak at the October event.
- Dusty Hagenstahler will provide music for \$200. A motion to approve the musician was presented by Chairman Mann, seconded by Supervisor McCoy, MCU.
- Shelly Davis is providing food: Sloppy Joes & Hot Italian Sausage sandwiches, Coleslaw and macaroni & cheese.
- Supervisor Hoy is providing apple dumplings and ice cream.

NRAT Committee presented by Chairman Mann:

- The ordinance is at the Solicitor’s office for final review.
- Chairman Mann has been selected as a Board member for Clinton County and they are focusing on writing the By-laws and ATV code and feels that this is a good thing for our Township overall.

Public Comment:

- Request from Aaron Stephens for a five-year work truck agreement was discussed. Chairman Mann stated that we cannot renew the Memo of understanding under the advice of our Solicitor because we would have to allow anyone that requests to keep their vehicle on Township Property permission. We requested that he park at the other end of the property by the dumpster area with an agreement to move the truck if needed until he discusses further with his employer.
- Property Owners at Leisure Park are having issues with a resident stating that he has permission from the Township Supervisors to keep people off of the common area roadway which is owned by Leisure Lane, LLC. The Township has agreed to write a letter to the homeowner stating that we have not given him permission to keep people off of the shared roadway and Chairman Mann suggested that the owners of the 15 cabins in Leisure Acres contact a lawyer to officially address this individual.

Old Business:

Vegetation Removal Carrier Road/Queens Run Road: underway as stated in Road Master Report Facebook: Still on hold.

New Business:

Accept Resignation/ Advertise for Auditor:

- Motion was presented by Chairman Mann to accept Jody Ritter’s resignation as a Township Auditor, seconded by Supervisor McCoy, MCU.
- A motion was presented by Chairman Mann to have Shelly place an ad in The Express advertising for a Township Auditor, seconded by Supervisor McCoy, MCU.

Queens Run, Church Road, and Township Building projects:

- Benson provided an estimate of \$9020 to complete the repair work on Queen's Run Road, Carrier Road, work at the Township Municipal Building & drainage at the school house. A motion was presented by Supervisor Hoy, seconded by Chairman Mann, MCU
 - The scope of the work to be done by Benson is as follows: Two pipes blocked on Church Road; Queen's Run washout repair; shoulder repair where concrete pipes have slid; Carrier road at the intersection of Rt. 44; Township Building washout areas at building and schoolhouse creating a ditch to direct water flow; the pipe at corner of hill by pipeline on Mohawk will be cleaned out; replace 2A stone by Township building walkway with river rock.

Tool Kit for F250:

- A motion to approve the purchase of a tool kit for the F250 for \$200 was presented by Supervisor Hoy, seconded by Supervisor McCoy, MCU.

Plow for F550:

- There are issues with the current plow and a motion was presented by Supervisor Hoy to sell current plow and replace it with a 10' Commercial plow from Ground Shakers for \$10,225, seconded by Supervisor McCoy, MCU.

Fuel:

- A motion to approve the purchase of diesel fuel was presented by Supervisor Hoy, seconded by Supervisor McCoy, MCU.

November Meeting date:

- A motion to change the Board of Supervisors meeting date to November 12, 2025 at 7:00pm was presented by Chairman Mann due to a scheduling conflict, seconded by Supervisor McCoy, MCU.

Adjourn: At 8:27pm a motion to adjourn was presented by Supervisor Hoy, seconded by Supervisor McCoy, MCU.

A Work Session will be held on the third Wednesday of every month at 6:30 as needed.

The next regularly scheduled meeting will be Wednesday, October 1, 2025 7:00PM.