

**Gallagher Township Board of Supervisors
Regularly Scheduled Public Meeting Minutes
October 1, 2025 at 7:00pm**

Attendance: Earl Straley, Warren Gottshall, Jacque Gottshall, Brendon Scully (Thunder Ridge Tree Service)

Call to Order by Chairman Mann at 7:00pm
Pledge of Allegiance and moment of silence
Meeting Recording by: N/A
Executive Session: N/A

CONSENT AGENDA: The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included below and distributed to the Board and public for review. The items are available to view by the public at the sign-in table. At the request of a Board Member any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are "pulled," the Board should consider a motion for "approval of the Consent Agenda items as shown on the agenda. **Meeting Minutes:** September 2025 Regular Meeting, **Treasurer Report** for the month of September 2025 - which includes all Liabilities, Payroll, all Invoices Paid, and Deposits made for all Township's Accounts; and the September 2025 Correspondences. A motion was presented by Supervisor Hoy, seconded by Chairman Mann, MCU.

Road Master Report presented by Supervisor Hoy:

- The repairs to the mower are complete.
- Benson cleaned out the ditches on Church Road and put down river rock at the Municipal Building.
- We are working on removing the dead trees while we are cleaning the roads/ditches and picking up leaves in order to get ready for winter.

SEO Report:

- 3 Permits issued for September

Zoning & Land Use Permits: N/A

School House Committee:

- Warren Gottshall reported that the school has been cleaned for this weekend event and the contractor is starting the repairs.

175th Anniversary Festival:

- The Township spent \$120 to purchase a 3'x3' aluminum sign with our new Township logo for this weekend's Anniversary closing event.

NRAT Committee:

- Chairman Mann reported that the by-laws have been finalized and will be filed with the state by October 3, 2025 and review/approval should be completed by the end of 2025.

Public Comment: N/A

- Shelly mentioned that we would need to review and approve the transfer of tax collection from Keystone Central School District to Berkheimer. Shelly will complete the necessary paperwork and we will review/approve at the November meeting.

Old Business:

Vegetation Removal Carrier Road/Queens Run Road:

- Brendon Scully from Thunder Ridge Tree Service presented a change order for their contract due to the additional work required for the project which they did not bid properly. The matter was discussed among the supervisors and Chairman Mann agreed to have the Solicitor review, however the Solicitor previously advised the township not to pay additional costs because of fair bidding practices and the amount bid by Dincher & Dincher (\$59,800) which was the next closest bid to Thunder Ridge (\$53,255). Supervisor Hoy stated that we would be willing to assist them with fuel storage at the Township building in order to cut their fuel transport costs.

Facebook:

- The Township Facebook page is up and running. Shelly will continue to work on.

Advertising for Auditor:

- An ad was run in The Express for the Township Auditor position and it has been posted on the Website. Currently there has been no response for the position.

New Business:

Budget:

- A work session is scheduled for October 15th at 6:30pm to begin working on the 2026 budget.

Winter Materials:

- A motion was presented by Supervisor Hoy to purchase a mix of 1B & 2B gravel as needed from Pine Creek Township, seconded by Supervisor McCoy, MCU.

Zoning:

- Supervisor Hoy spoke with Steve Gibson regarding enforcement issues which are occurring due to their current shortage of two employees. Supervisor Hoy presented a motion to have the Solicitor review the Township hiring an outside company to take over the responsibilities of building permits & inspections as well as enforcing the IBC codes, seconded by Supervisor McCoy, MCU. More to follow at the upcoming meeting.

F550 service:

- A motion was presented by Supervisor Hoy to approve Norman's Garage for the inspection of the T-Tag, seconded by Supervisor McCoy, MCU.

Adjourn

A motion was presented by Supervisor Hoy at 7:39pm to adjourn the meeting, seconded by Supervisor McCoy, MCU.

A Work Session will be held on the third Wednesday of every month at 6:30 as needed. The next regularly scheduled meeting will be held on Wednesday, November 12th at 7:00 PM.