

**Gallagher Township Board of Supervisors  
Regularly Scheduled Public Meeting Minutes  
November 12, 2025 at 7:00pm**

In Attendance: John Barrett, Jody Ritter, Warren Gottshall, Jacque Gottshall, Ed Palmatary, Walt Shellehamer, Dottie Shellehamer, Timothy Lester, Chris Miller, Jason Fitzgerald, Dale Copenhaver, Barb Copenhaver, Rusty Weaver, Kevin Ferrar.

Call to Order by Chairman Mann at 7pm.

Pledge of Allegiance and moment of silence

Meeting Recording by Kevin Ferrar (Clinton County Watch Dogs), Christopher Miller (The Record).

Executive Session: Will Mann, Brian Hoy & Bill McCoy had an executive session to discuss legal matters.

CONSENT AGENDA: The items included below are routine in nature and it is not anticipated that any will generate discussion or questions. The actual Consent Agenda with a brief description of each item is included below and distributed to the Board and public for review. The items are available to view by the public at the sign-in table. At the request of a Board Member any single item or all items on the Consent Agenda can be discussed and voted on separately. If no items are "pulled," the Board should consider a motion for "approval of the Consent Agenda items as shown on the agenda. **Meeting Minutes:** October 2025 Regular Meeting, **Treasurer Report** for the month of October 2025 - which includes all Liabilities, Payroll, all Invoices Paid, and Deposits made for all Township's Accounts; and the October 2025 Correspondences. A motion was presented by Supervisor Hoy, seconded by Chairman Mann, MCU.

Road Master Report presented by Supervisor Hoy:

- At first snow we will put materials down on roads.
- The leaves have been blown out and the ditches & pipes have been cleared.
- The trucks are ready for winter.
- Winter road materials will be delivered to the township this week.
- The plows are mounted on the truck and new lights have been installed on the building.

SEO Report: Report attached.

- Eleven permits were issued.

Zoning & Land Use Permits: N/A

School House Committee:

- Warren Gottshall reported that the work on the side walls have been completed and look great. The invoices for materials and labor were presented for payment and Chairman Mann made a motion to approve the payment to Warren Gottshall and Matt McCullough, seconded by Supervisor Hoy, MCU.

- A motion was made by Chairman Mann to have Matt McCullough present an estimate to repair the ceiling and east facing wall, seconded by Supervisor McCoy, MCU.

NRAT Committee: Chairman Mann, NRAT Board member discussed the following items: • NRAT is the North Central Regional ATV Trail which consists of 800 miles of approved trails. NRAT is replacing DCNR and the Township will need to pass Ordinance 2025-06 to be a voting member of the committee which is an annual fee of \$200. There is a three year buy-in commitment. You can be a member without voting rights which is free.

- There are four meetings scheduled between now and March 17, 2026 which is the final approval meeting to be held at The Black Forest Inn.
- Supervisor Hoy made a motion that the Township sign up as a voting member and pay the membership fee once membership is available which was recommended by Chairman Mann, seconded by Supervisor McCoy, MCU.
- Steve Gibson is available to answer questions on the NRAT regulations and enforcement issues.
  - Who will enforce the regulations? This is being worked on by the committee currently with several ideas being discussed. Being a voting member gives us the opportunity to have influence on the regulations and the ability to report offenders, being proactive.
    - Options are to create an Intergovernmental Agreement with Township Constables, Forest Rangers, State Foresters and Township Supervisors able to issue citations and fines and will keep the ordinances the same everywhere. If riders are on an unauthorized road the police should be contacted.
    - Violators will not be able to get permits to ride the trails and their permit will be revoked.
    - If we approve the hiring of a Township Zoning Officer they could issue fines. Township residents should also self-police their properties and roads and contact the police if they see people violating the laws.
    - We can petition PennDOT to open and approve the roads from Lost Acres between Carrier Road & the end of Queen's Run Road.
- Supervisor Hoy stated that we are lucky to have Chairman Mann on the NRAT Board so that our Township has influence in the development of the laws.

#### Public Comment:

- Dottie Shellehamer at 7403 Carrier Road stated that they had three white oaks on their property that the wood was to be left and the wood was removed and taken by the contractor. The Supervisor's apologized for the misunderstanding as we had nothing in writing requesting that the wood be left, however they had previously spoken with the Supervisor's at a meeting about keeping the wood. Chairman Mann & Supervisor

Hoy both apologized for the incident and offered to bring them firewood if they needed it to replace the trees that were taken.

- The Shellehamer's also requested that when the Township is blowing leaves to try and blow the debris away from the properties. On the day that the leaves were blown out the winds were blowing 30-40mph and blew the debris back onto their property.
- Supervisor McCoy asked that two years' worth of meeting minutes be posted on the Township Website. Shelly will make sure that this is taken care of.
- Jason Fitzgerald from Clinton County Financial Partnership spoke in favor of the ATV Ordinance and the economic opportunities within the county that will improve due to tourism and increased business. He stated that he would be happy to discuss the ATV issue further with anyone that had questions and was happy to see us taking a proactive approach.
- Chairman Mann read the questions and letter presented by Jack Copenhaver & Dale Copenhaver in opposition to the approval of the ATV Ordinance for the township. Letters are attached per their request.
  - Rusty Weaver offered to bring a copy of the approved road map for ATV's.

### **Old Business:**

Vegetation Removal Carrier Road/Queens Run Road: Thunder Ridge invoice & change order: • Thunder Ridge is requesting an additional \$15,067 stating additional work above & beyond the original scope of work bid. When they were awarded the job they were advised to look at the work that had been previously completed on Queen's Run Road, Church Road & Hollow Road and that this was our expectation for the job. They were also offered the opportunity to stop working on the first day of the job by Supervisor Hoy who was not pleased with their initial work and directed them on what we were looking for if they were to continue the job.

- The Project Manager from Thunder Ridge attended our previous BOS meeting and was advised that our Solicitor had reviewed their change order request and concluded that we were correct and had not requested additional work from the original bid packet. If they did not review the scope of work properly and visit the previously cleared areas we suggested it was their issue and the Township was not responsible.
  - The work that they provided was sub-par, they did not properly follow directions that were given and the Township residents are extremely unhappy with the results.
  - We had previously considered offering them a 10% increase over their original bid of \$53,255 and we allowed them to park a fuel tank at the Township garage to help cut transport costs for them. A motion to approve payment after the Solicitor's review in the amount of \$53,255 was made by Supervisor Hoy, seconded by Supervisor McCoy, MCU.
- The invoice will be paid from the Act 13 Bank Account and State Liquid Fuels Account pending approval from the Solicitor and Daren Stover.

### Advertising for Auditor

- No response to date. Jody Ritter will consider a reappointment if necessary for our January Reorganization Meetings. Supervisor Hoy will follow-up with her. Zoning
  - Discussion with Todd Flesher on hiring a Township Zoning Officer:

- Code Professionals
- Code Assessments Inc.

#### Budget 2026

• Supervisor Hoy made a motion to approve the 2026 preliminary budget with an increase of \$3k for expected insurance premiums adjustments, seconded by Chairman Mann, MCU. The budget will be made available to all residents and advertised in the Express.

#### **New Business:**

#### Accept Resignation

• Chairman Mann read the resignation letter from Loretta Coltrane effective November 4, 2025 from the School House Committee. Warren Gottshall will replace her as chairman. A motion to approve was presented by Supervisor Hoy, seconded by Supervisor McCoy, MCU.

#### Resolution for Fire Company / Township LSA grant from DCED

• A motion was presented by Chairman Mann to apply for two LSA Grants for the Township to purchase a John Deere 344 P-Tier compact Wheel Loader for \$250,000 and to purchase a US Fire Apparatus Commercial Pumper/Tanker for the Haneyville Volunteer Fire Company in the amount of \$790,000. A second was presented by Supervisor Hoy, MCU. Shelly will complete the paperwork and send in by November 30, 2025 with the application fee of \$100 each to be paid by the township.

#### Berkheimer Resolutions 2025-04 & 2025-05:

• A motion was presented by Supervisor Hoy to approve Berkheimer as our local tax & delinquent tax collector beginning January 1, 2026; seconded by Supervisor McCoy, MCU.

#### ATV Ordinance 2025-06

- A motion was presented by Chairman Mann to approve Ordinance 2025-06 designating certain township roads as ATV roads, seconded by Supervisor Hoy, MCU.
- NRAT Ordinance will be posted on the Township Website

#### Advertise Boss Plow

• Supervisor Hoy made a motion to accept bids on selling the Boss Plow at the December 3, 2025 meeting, seconded by Supervisor McCoy, MCU. Pictures will be provided to Shelly to post on the website if necessary.

**Adjourn:** A motion to adjourn was presented at 8:39pm by Supervisor Hoy, seconded by Chairman Mann, MCU.

**A Work Session will be held on the third Wednesday of every month at 6:30 as needed.**